

The Indian River County District School Board met on Tuesday, November 8, 2011, at 6:00 p.m. The business meeting was held in the Teacher Education Center located at the Central Administrative Offices, 1990 25th Street, Vero Beach, Florida. School Board Members attending were: Chairman Matthew McCain, Vice Chairman Carol Johnson, and Board Members: Karen Disney-Brombach, Claudia Jiménez, and Jeffrey Pegler. Dr. Frances J. Adams, Superintendent of Schools, and School Board Attorney, Suzanne D'Agresta, were also present.

Business Meeting

- I. Meeting was called to order by Chairman Matthew McCain.
- II. Invocation was given by Seminarian Bonnie Lanyi, Pastor Nurse at Our Savior Lutheran Church.
- III. PLEDGE OF ALLEGIANCE TO THE FLAG AND PRESENTATION OF COLORS by Vero Beach High School's Air Force Junior ROTC under the Direction of Wade E. Dues, Chief Master Sergeant (RET), USAF
- IV. ADOPTION OF AGENDA
Ms. Jiménez moved approval to adopt the Orders of the Day. Mrs. Johnson seconded the motion and it carried unanimously, with a 5-0 vote.
- V. PRESENTATIONS
A. National Center for Construction Education and Research (NCCER) for Vero Beach High School Building Construction Program's Accreditation
– Gina Hodges, Career Specialist at Vero Beach High School, introduced Mr. Al Herndon, Program Specialist of NCCER, who presented the Accreditation to Edward Watkins and Gina Hodges. The accreditation recognized high school students who not only passed the skills required but also possessed communication and work ethics needed in today's work place.
- VI. CITIZEN INPUT
No requests.
- VII. CONSENT AGENDA
Mrs. Johnson moved approval of the Consent Agenda. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.
A. Approval of Hearing Officer's Recommendation – Dr. Adams
It was recommended that the District School Board accept the Hearing Officer's Findings of Fact, Conclusions of Law, and recommendations in regard to Hearing Number 08-118. Superintendent recommended approval.
B. Approval of Minutes – Dr. Adams
 1. Regular Business Meeting held 10/25/2011
Superintendent recommended approval.

C. Approval of Personnel Recommendations – Mrs. Lannon

Attached was a list of personnel recommendations, which included personnel additions, terminations, and/or changes. Superintendent recommended approval.

D. Approval of Donations – Mr. Morrison

1. A donation in the amount of \$1,150 was received from Beachland Elementary School's PTA. Proceeds were to benefit Beachland Elementary School's Media Center \$900 and the ESE class \$250.
2. Highland Elementary School received a donation in the amount of \$3,050.35 from the Mardy Fish Foundation. The funds would be utilized for afterschool and Saturday morning programs for students of Highland Elementary School.

Superintendent recommended approval.

E. Approval of Budget Amendment – Mr. Morrison

This request was for approval of the following budget amendment for fiscal year ending June 30, 2011:

Amendment #1– General Fund – August - September

Superintendent recommended approval.

F. Approval to Dispose of Surplus Property – Mr. Morrison

This request was for approval to dispose of surplus property in accordance with Florida Statutes 274.05 and 274.06. The attached lists represented property to be deleted from various inventories and/or for items that were declared surplus. After Board approval, property would be recycled and/or auctioned. Superintendent recommended approval.

G. Approval of the 2011-2012 School Advisory Council Membership Report – Mrs. D'Albora

Pursuant to School Board Policy Number 2.50 and 1001.452 Florida Statutes, the attached School Advisory Council Membership Report for Pelican Island Elementary School was respectfully submitted. Superintendent recommended approval.

VIII. ACTION AGENDA

A. Approval to Award Term Contracts for Tree Maintenance, SDIRC 2012-08 - Mr. Morrison

The Maintenance Department requested that an RFP be promulgated to establish a term contract for professional tree maintenance services on an as-needed basis. Scope included trimming, removal of all debris, stump removal, and tree relocation. The intent of this RFP was to award continuous contracts to qualified contractors. When services were required, a quote packet would be provided to all awarded vendors. Each vendor must then provide a sealed quote for that specific project that would be opened publicly in the Purchasing Department. Final award would be made to the bidder who provided the lowest price. The net annual financial impact as estimated by our Maintenance Department was \$75,000. Award was recommended to Ag-Scape, Ameri-Pride, East Coast Tree Company, Jimmy Nettles Trees, and

Orchid Island Property Management II Inc., as best responsive and responsible bidders meeting specifications, terms, and conditions. Superintendent recommended approval.

Mr. Pegler moved approval of the award term contracts for Tree Maintenance, SDIRC 2012-08 to Ag-Scape, Ameri-Pride, East Coast Tree Company, Jimmy Nettles Trees, and Orchid Island Property Management II Inc. Mrs. Disney-Brombach seconded the motion and it carried unanimously, with a 5-0 vote.

B. Approval to Release Final Retainage Payment to Summit Construction Management, Inc., for the Glendale Elementary Parking Improvement Project (2009-22 Project 13) – Mr. Morrison

Approval was recommended for the release of Final Payment in the amount of \$79,223.94 to Summit Construction Management, Inc., for the completion of the Glendale Elementary School Parking Project (#2009-22 Project 13). On May 25, 2011, the Board approved the contract sum for this project in the amount of \$795,200.00; with the final construction cost for this project totaling \$792,239.27. The unused portion of the contract, in the amount of \$2,960.73, was a savings to the District. Final payment of this project was being brought to the Board for approval in accordance with Florida Statute 1013.50. The final payment to the contractor consisted of the project retainage that reflected 10% of the total construction cost and was held until project completion. Superintendent recommended approval.

Mr. Pegler moved approval to release final retainage payment to Summit Construction Management, Inc., for the Glendale Elementary Parking Improvement Project (2009-22 Project 13). Mrs. Johnson seconded the motion and it carried unanimously, with a 5-0 vote.

C. Approval of Board Certification and Project Allocation List for 2009-10 Transferred Class Size Reduction Funds – Mr. Morrison

Approval was recommended for the attached 2009-10 Classrooms for Kids Transferred Class Size Reduction fund allocation forms that consisted of a Board Certification form and a Project Allocation List. The School District was penalized in 2009-10 for not meeting Class Size by a fraction of an FTE. The amount of the penalty for non-compliance with class size reduction requirements was \$16,899, and was transferred by the Florida Department of Education from operating Class Size Reduction Allocation to capital outlay, per Section 1003.03(4)(a), Florida Statutes. The Board must certify that the funds would fund an approved fixed capital outlay account. The District selected the Fellsmere Classroom Addition as an approved project. Superintendent recommended approval.

Mrs. Johnson moved approval of the Board Certification and Project Allocation List for 2009-10 Transferred Class Size Reduction Funds. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.

D. Approval of Emergency Repairs to Osceola Magnet School – Mr. Morrison

Osceola Magnet School experienced severe flooding on October 31st due to torrential rains that our area received the night of October 30th. Several classrooms, the music wing, and the main office all experienced unprecedented flooding. As per the District's Purchasing Procedures Manual, the Superintendent declared an "Emergency" which allowed District staff, as well as outsourced vendors, to be brought in to extract water from the flooded areas. Due to this emergency, Jarvis Emergency Services, Inc., was hired to perform necessary emergency repairs. The estimated cost for Jarvis to provide water extraction, drying, and water damage repairs was \$73,500 and would be initially funded out of the General Fund. The amount of \$73,500, as well as the cost for replacement furniture and equipment damaged in the flood, would be submitted to our insurance provider for reimbursement, minus the deductible. This request was for Board approval of the payment out of General Fund for the initial repairs and the subsequent submittal for insurance reimbursement. Superintendent recommended approval.

Dr. Adams announced that students were moved back to their classrooms today. Mr. Pegler moved approval of Emergency Repairs to Osceola Magnet School. Mrs. Johnson seconded the motion and it carried unanimously, with a 5-0 vote.

E. Approval to Suspend Adult Education Instructional Employee Without Pay Pending Outcome of Termination Hearing and Determine Termination Hearing Type – Mrs. Lannon

The Superintendent recommended suspension without pay effective November 9, 2011, pending the outcome of a hearing of Adult Education instructional employee, Elizabeth Leveton. The grounds for this recommendation were contained in the attached charging letter. By letter dated October 25, 2011, the employee requested a hearing. Additionally, the District School Board must determine if it would handle the termination hearing or send it to the Department of Administrative Hearings. Superintendent recommended approval.

Mrs. D'Agresta explained the process. Mr. Pegler moved approval to suspend Adult Education Instructional Employee, Elizabeth Leveton, without pay pending the outcome of the Termination Hearing. Mrs. Johnson seconded the motion and it carried unanimously, with a 5-0 vote.

Mrs. Johnson moved approval to have the District School Board conduct the Termination Hearing within 60 days. Mr. Pegler seconded the motion. The Board voted unanimously in favor of the motion with a 5-0 vote. Mrs. D'Agresta advised the Board not to have any communication with anyone regarding this issue, except for the date and time of the hearing. If Board Members have any questions regarding the process, they are to contact Mrs. D'Agresta.

F. Approval to Terminate Support Staff Employee – Mrs. Lannon

The Superintendent recommended the termination of support staff employee, Timothy Fletcher. The grounds for this termination were contained in the attached Charging Letter. Superintendent recommended approval.

Mr. Pegler moved approval to terminate a support staff employee, Timothy Fletcher. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.

IX. SUPERINTENDENT'S REPORT

Dr. Adams said that she was impressed with the leadership and all of the staff at Osceola Magnet School regarding the flooding, doubling up of classrooms, cleanup, etc. She thanked the Learning Alliance for the presentation at Dodgertown.

X. DISCUSSION

No discussion items

XI. SCHOOL BOARD MEMBER MATTERS – Chairman McCain

Mrs. Johnson said that she could not say enough good things about Osceola Magnet School cleanup. She was very proud of staff.

Mrs. Disney-Brombach spoke of the workshop today regarding Employee Health Clinics.

Ms. Jiménez spoke of the upcoming Youth Guidance Parent Academy on November 17.

Mr. Pegler spoke of the commitment of the Learning Alliance. He also spoke of Dr. Adam's ability to speak with substance and respect.

Point of Privilege: Mrs. Johnson noted that this was Chairman McCain's last meeting as Chairman, but he could be nominated again.

XII. INFORMATION AGENDA

A. Monthly Facilities Report – Mr. Morrison

XIII. SUPERINTENDENT'S CLOSING

Dr. Adams thanked teachers for their hard work in getting the report cards out.

XIV. ADJOURNMENT – Chairman McCain

With no further business, the meeting adjourned at approximately 6:31 p.m.